



A nonpartisan political organization that encourages informed and active participation in government, works to increase understanding of major public policy issues, and influences public policy through education and advocacy

## REPORTING FINANCIAL EXPENDITURES

Event Title \_\_\_\_\_ Event Date: \_\_\_\_\_

Today's Date: \_\_\_\_\_

**I incurred the following expenses. Receipts are attached.**

Date	Expense Description	Amount	Budget Line Item (if known)	Subtotal
		\$		\$
<b>TOTAL</b>				<b>\$</b>

I wish to contribute this amount to LWV of Southern New Mexico: \_\_\_\_\_

I wish to be reimbursed this amount from LWVSNM: \_\_\_\_\_

**Please make check payable to:** (print name as it should appear on check)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_ email: \_\_\_\_\_

For Treasurer's Use

Date Recorded as In-Kind Expense: \_\_\_\_\_

Date Reimbursed: \_\_\_\_\_

Check #: \_\_\_\_\_